

# JOB INFORMATION REPORT

DATE: \_\_\_\_\_

THIS FORM MUST BE **COMPLETED AND RETURNED** BEFORE JOB CAN BE APPROVED.  
IF THIS IS NOT COMPLETED YOUR JOB **WILL NOT** PROCEED INTO PRODUCTION.

## SUB-CONTRACTOR INFORMATION (All Seasons' Customer)

Customer Name: \_\_\_\_\_

Customer Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_ County: \_\_\_\_\_

## JOB INFORMATION

Type of Contract:            Prime (Direct with owner)            Sub-Contract (Direct with G.C.)

Job Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

### **Type of Construction:**

          New            Addition            Remodel            City            County            State            Federal            Private

Amount of Customer's Contract: \_\_\_\_\_ Amount of Original Contract: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

Customer: \_\_\_\_\_ Customer: \_\_\_\_\_

Original Contract: \_\_\_\_\_ Original Contract: \_\_\_\_\_

## PROJECT OWNER INFORMATION

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

## GENERAL CONTRACTOR INFORMATION

G.C. Name: \_\_\_\_\_

G.C. Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

## BONDING INFORMATION

### **NOTE: PLEASE INDICATE TYPE OF BOND**

**R  
E  
Q  
U  
I  
R  
E  
D**

**SUB-CONTRACTOR** (All Seasons' Customer): Bonded?    yes    no    Type of Bond:    payment    performance

Bonding Company: \_\_\_\_\_ Bond #: \_\_\_\_\_

A.M. Best Rating: \_\_\_\_\_ State Admitted:    yes    no

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

**GENERAL CONTRACTOR:** Bonded?    yes    no    Type of Bond:    payment    performance

G.C. Bonding Company \_\_\_\_\_ Bond #: \_\_\_\_\_

A.M. Best Rating: \_\_\_\_\_ State Admitted:    yes    no

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

Revised: 12/12/01